TO: Mayor and Members of the Town Council

FROM: Rich Olson, Town Administrator

REF: Town Administrator's Weekly FYI – July 9, 2021

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1. Today, Friday, July 9, 2021, the most difficult part of the Crawford Road project is occurring – the reconstruction of Crawford Road from C. Taylor Road to I-35 W. Though this area is only 650 feet long, it is extremely difficult to do traffic control. There is no way to detour traffic in this area and manual flagging of traffic in this area is necessary. This has caused extended delays and numerous phone calls to Town Hall from those individuals heading eastbound on Crawford Road from I-35 W and for those individuals trying to reach I-35 W. Jagoe has developed a plan where they are milling the south side of the roadway first, then installing the base course of asphalt. Jagoe will then move traffic onto the newly laid asphalt then mill and overlay the north side of the roadway. This work will be completed today to minimize nighttime closure of the roadway. The Argyle Police Department has been providing some support on the traffic control part of the project. Staff has identified two areas where additional work would need to occur to address subgrade failures. Once the roadway was milled, it was determined these areas were quite small and the extent of the subgrade work will be minimal. The newly installed French drain in this area is also working appropriately. See photos of the project below.

2. The Planning & Zoning Commission met for their regularly scheduled monthly meeting Wednesday, July 7, 2021 and took action on the following seven agenda items:

   - Recommended Approval for an ordinance amendment (TDS-21-005) to Article III, Zoning, of the Town of Argyle Town Development Standards regarding various amendments to solar energy system requirements and other alternative energy system regulations in the Town Development Standards. This item will be placed on the July 19, 2021 Town Council Agenda.
   - Tabled a Final Plat (FP-21-011) for Harvest Townside Phase 3, at the applicant's request.
   - Approved a Preliminary Plat (PP-21-006) for Harvest Phase 16.
   - Approved with 2 conditions a Final Plat (FP-21-009) for Harvest Phase 16A.
   - Approved with 3 conditions a Final Plat (FP-21-010) for Harvest Phase 16B.
   - Recommended Approval for Site Plan (SP-21-003) for the Avalon Amenity Center. This item will be placed on the July 19, 2021 Town Council Agenda.
   - Tabled Right-of-Way Abandonment application (ROW-21-001) at staff's request.

3. Town staff continues to work on the 2021/2022 budget. We did receive some good news this week that our health insurance renewal will be less than the amount we had used in the draft copy of the budget. Annually, we utilize a 10% increase in health insurance until we have the exact number from our insurance broker. This week, we found out the increase will be 6% instead of the 10% we have placed in the budget. This is extremely good news because the medical rate of inflation is estimated to be 10%. This will save the Town about $12,300 next year. Town staff will be presenting our draft of the 2021/2022 budget to the Financial Oversight committee in the next few weeks.

4. The police department received a letter of thanks from the Dawson Police Department for the donation of a 2016 Chevrolet Tahoe several months ago. The Dawson Police Department was down to a single operable vehicle at the time. In the letter, the Chief of Dawson PD said "This donation has enabled our agency to continue to provide excellent police service to the City of Dawson." The donated Tahoe was one which was due to be retired from the Argyle Police Department fleet.

5. The police department held applicant interview boards on July 7, 2021. As a new part of this interview process, a live simulated call scenario was added to place candidates in a realistic situation to gauge their ability to make decisions and adapt to pressure. A total of five candidates were interviewed and the police department hopes to make a hiring decision by the end of this month.