



TO: Mayor and Members of the Town Council

FROM: Rich Olson, Town Administrator

REF: Town Administrator's Weekly FYI – July 2, 2021

COPY: Email Distribution

1. As a reminder, the Saturday, July 3, 2021 meeting of Mornings with the Mayor has been canceled in observance of Independence Day. The next meeting will be on Saturday, August 7, 2021. Additionally, Town Hall will be closed on Monday, July 5, 2021, in observance of Independence Day and the Town Council meeting on Tuesday, July 6, 2021 has been canceled. The next Town Council meeting will be on Monday, July 19, 2021. Town Hall and the Municipal Court will reopen on Tuesday, July 6, 2021.
2. As we head into the Fourth of July weekend, please remember that fireworks are prohibited by Town Ordinance. Section 5.03.003 states "Except as otherwise specifically provided in this article, it shall be unlawful for any person to sell, offer to sell, or have in his possession with intent to sell, keep, use, discharge, cause to be discharged, ignite, detonate, fire or otherwise set in action any fireworks of any description within the town limits." A violation of this ordinance is a Class C Misdemeanor which can be punished by a fine of up to \$500. Fireworks may be seized by the Fire Marshal or Police Officers.
3. Town staff is preparing the agenda packet for the next Planning & Zoning Commissioners meeting on Wednesday, July 7, 2021. The following cases will be heard:
 - Consider and take appropriate action on a final plat (FP-21-011) for Harvest Townside Phase 3, being 47.77 acres situated in the Patrick Rock Survey, Abstract No. 1063, Denton County, Texas; located in the Town of Argyle's Extra Territorial Jurisdiction (ETJ); and being located to the north of Old Justin Road and west of the Town limits of the Town of Argyle.
 - Consider and take appropriate action on a preliminary plat (PP-21-006) for Harvest Phase 16, being 63.966 acres situated in the Patrick Rock Survey, Abstract No. 1063, Denton County, Texas; located in the Town of Argyle's Extra Territorial Jurisdiction (ETJ); and being located to the south of Old Justin Road and west of the Town limits of the Town of Argyle.
 - Consider and take appropriate action on a final plat (FP-21-009) for Harvest Phase 16A, being 33.856 acres situated in the Patrick Rock Survey, Abstract No. 1063, Denton County, Texas; located in the Town of Argyle's Extra Territorial Jurisdiction (ETJ); and being located to the south of Old Justin Road and west of the Town limits of the Town of Argyle.
 - Consider and take appropriate action on a final plat (FP-21-010) for Harvest Phase 16B, being 30.109 acres situated in the Patrick Rock Survey, Abstract No. 1063, Denton County, Texas; located in the Town of Argyle's Extra Territorial Jurisdiction (ETJ); and

being located to the south of Old Justin Road and west of the Town limits of the Town of Argyle.

- Consider and make a recommendation on a Site Plan (SP-21-003) for the Avalon Amenity Center, being 0.786 acres situated in the F.W. Thorton Survey, Abstract No. 1244, Denton County, Texas; being located in Avalon at Argyle Phase One, Lot 1X, Block D; located in the Town of Argyle south of FM 407 and east of I-35W.

- Consider and make a recommendation on a Right-of-Way (ROW) Abandonment application (ROW-21-001) for Highland Circle, being 0.385 acres situated in the T. Gazaway Survey, Abstract No. 479, Denton County, Texas; being located in the Argyle Town Square development; located in the Town of Argyle east of US 377, south of the Settler's Point addition and north of Harpole Road.

- Receive a staff report on the Town of Argyle's Contractor Registration requirements.

4. The town has received our 7th payment application from Jagoe for the Crawford Road project. The amount included in the pay request is \$292,259.38. After retainage is subtracted out, the amount to be paid by Jagoe is \$277,646.41. Based on payment request #7, which covers the work performed from May 20, 2021, to June 19, 2021, the project is 55.33% completed. Based on the payment request, the roundabout is 100% completed. Now that this work has been completed, the Town will be sending an invoice to the City of Denton for \$350,000. The Town and the City of Denton entered into an interlocal agreement which calls for them to pay up \$350,000 for the cost of the roundabout. Based on the revised schedule, Jagoe is on schedule. Last week I informed members of the Town Council that Jagoe was not able to receive cement to begin stabilizing the subgrade until July 14, 2021. This causes the Town a great deal of concerns since it will affect the critical path on the project. Jagoe has been placed on a cancellation list to receive cement if another project falls behind which is fairly common. The traffic switch that occurred on June 28, 2021 went off without any major problems.
5. Unfortunately, the traffic switch on Crawford Road has caused an unforeseen problem. Over the past decade, the travel surface on Crawford Road has been in poor shape but because of its condition, the travel speed has been close to the posted speed limit of 30 MPH. In essence, it was a form of traffic calming. Now that traffic has been switched and citizens have a smooth road to drive on, we have seen speeds on Crawford Road increase dramatically. I have asked Chief Jackson to do directed patrols for traffic enforcement on Crawford Road. This is still a construction zone and by speeding you put the construction crews in potential peril. There are a lot of distractions due to the work going on. I would ask that our citizens be mindful of their speed on Crawford Road and throughout Argyle.
6. The Town has received numerous phone calls from citizens voicing concerns about the closing of Old Justin Road from I-35W to Harvest Way. Many wanted to know why the roadway project could not be constructed in phases as we have done with Crawford Road. Old Justin Road at this location is a county road and the Town has limited ability to influence the work, but we have considered alternatives and we believe the closure is the best approach. Town staff has had multiple conversations with representatives of Hillwood Communities to discuss the road improvement project. Phasing or staging construction would increase the project length by a minimum of 90 days. It would take the project schedule through Thanksgiving and Christmas. Projects that are constructed during this period tend to take even longer due to shorter working days and the typical

wet weather during the fall and winter. Our priority, and Hillwood's, is to complete this necessary road work while school is out of session.

7. The Town of Argyle continues to make progress on the US 377 widening project along with the companion railroad quiet zone project. TXDOT will be realigning the intersection of Crawford Road and Old Justin Road. Though the shift in the alignment is minor the Department of Transportation (DOT) numbers for the crossing will be changing. The DOT numbers for Crawford Road are presently 795330B and Old Justin Road is 795332P. The new crossing number will be 978272R for Old Justin Road and DOT 978271J for Crawford Road. The new milepost numbers will be 726.43 and 725.99, respectively. The construction plan continues to be at 95%. A number of utilities in the right of way are being relocated at this time. The Town's contractor will begin on the sewer line relocation after the Fourth of July. The project is ready for letting in September of 2022.