

**MINUTES OF A SPECIAL MEETING OF THE TOWN OF ARGYLE
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
November 5, 2019**

A Special Meeting of the Capital Improvements Advisory Committee (CIAC) was held on Tuesday, November 5, at 5:00 p.m. at Argyle Town Hall, located at 308 Denton Street, Argyle, Texas. This was an OPEN MEETING, open to the public, subject to the open meeting laws of the State of Texas and, as required by law was hereby posted on November 1, 2019 at 5:00 PM, at Argyle Town Hall, giving notice of time, date, place, and agenda thereof.

CIAC MEMBERS PRESENT:

Rick Bradford, Chairman
Jeff Castellanos
Casey Stewart
Paul Kula
Matthew Holtman – Ad Hoc Member
Jason Lillard – Ad Hoc Member

CIAC MEMBERS ABSENT:

Richard Spies, Vice-Chairman
Leona McDade
Gordon Baethge

STAFF PRESENT:

David Hawkins, Director of Community Development
Angie Manglaris, Development Coordinator
Gary Vickery, Town Engineer
Robin Harris, Teague, Nall & Perkins

MEETING AGENDA

A. CALL TO ORDER

Chairman Bradford called the meeting to order at 5:07 p.m., noting a quorum was present.

B. NEW BUSINESS

1. Discussion and receive presentation on the 2020 Wastewater and Roadway Impact Fees Update.

Mr. Hawkins gave a brief overview of the intent of the Special Meeting of the Capital Improvements Advisory Committee and explained the meeting was the kick-off of the Impact Fee update study required by State Law.

Mr. Gary Vickery, Town Engineer with Teague Nall & Perkins, provided the Committee with an overview of how the Impact Fee study works, the data the engineers take into account when performing the Impact Fee study update, and the timeline in which the study had to be completed.

Mr. Robin Harris, Teague, Nall & Perkins, provided the Committee with an overview of the specific service areas that will be looked at when performing the Impact Fee study. Mr. Harris explained how current Zoning and the Future Land Use Plan affect population predictions and the study.

The Committee asked questions regarding the timeline of the project and the differences between residential and commercial impact fees and how those fees are calculated.

C. ADJOURN

Chairman Bradford adjourned the meeting at 5:43 p.m.

APPROVED this the 3rd day of December, 2019.



Paul Kula
Vice-Chairman

WITNESS:



David Hawkins, AICP
Director of Community Development