



TO: Mayor and Members of the Town Council
FROM: Rich Olson, Town Administrator
REF: Town Administrator's Weekly FYI – November 5, 2021
COPY: Email Distribution

1. On November 4, 2021, Fannin Tree Farm transplanted two Red Oak trees and two Cedar Elm trees to Unity Park. The trees were planted behind the outfield fence and will provide shade due to their size, which fits into the Town's landscaping plans for the park. These trees will replace a 30-inch Elm tree that was required to be removed as part of the Crawford Road Street Project. The Town of Argyle and Argyle ISD negotiated the replacement of the trees as part of the property the town needed to acquire to add the turn lanes into the school. Each tree is about 20 feet high and is 10 caliper inches. The total cost was \$17,000, which includes a one-year warranty period. As part of the Town's Arbor Day celebration, staff engaged the students at the Intermediate School to be present at the dedication ceremony on November 5.



2. The 2021 Argyle Arbor Day tree giveaway event is this Saturday, November 6 from 10 a.m. to 1 p.m. at BPS Technology. Staff has been organizing this event since July to make it a smooth event. Like last year's event, this year will be a drive-thru style tree pickup. There will also not be a Mornings with the Mayor meeting at Town Hall as the Mayor will be handing out coffee and donuts at the Arbor Day tree giveaway from 10 a.m. to 11 a.m.
3. The Planning & Zoning Commission met for their regularly scheduled monthly meeting Wednesday November 3, 2021 at 6 p.m. and took action on the following agenda item that will be sent on to Town Council at their November 15, 2021 meeting:
 - Recommend approval of ordinance amendment (TDS-21-006) for amendments to Chapter 3 Building Regulations of the Code of Ordinances of the Town of Argyle regarding contractor registration requirements with the inclusion of a requirement of Limited Liability Insurance during the span of the work.

Also during the meeting, Town Attorney Brenda McDonald informed the Commissioners that when they are discussing items as the Tree Board, there will need to be a separate agenda item as the Tree Board and that as the Tree Board, they have final authority on

the matters that come before them. Staff will work with the Town Attorney to ensure that future agendas are posted correctly for any matters that require the Tree Board's approval.

4. We are continuing to make progress on the Quiet Zone project. Presently, we are in the Notice of Intent phase of the project. Several milestones have occurred in the last 30 days, including a Virtual Diagnostic review meeting with the Federal Railroad Administration (FRA). A number of Quiet Zone items have been added to the US 377 project. A revised drawing has been submitted to Union Pacific Railroad (UPRR) for their approval. These drawings reflect revisions due to the alignment changes at several crossings. Sidewalks at crossings have been realigned based on a previous comment by UPRR. In addition, no pedestrian light crossing signals will be required by TXDOT or UPRR. We are making progress, but it has been slow. The Town Council allocated a total of \$79,853 for this project. We have spent \$60,450.90 so far, with \$19,402.10 remaining. All funds spent to date have been on engineering and design work.
5. The Well Church is changing the date of their Fall Festival. They had originally set the date for Sunday, November 7, 2021, but have let us know that they are changing it to Sunday, November 14. The festival will be held at their site under construction on FM 407. Town staff has approved this event as construction is near completion.
6. The next Argyle Business Association networking event will be on November 18, 2021 at Precision Fit Labs - 811D Stonecrest Road, Suite 9, Argyle, TX 76226. Precision Fit Labs is the Business Spotlight for the month of November and you can read more about the business in their Q&A [here](#). Business owners in the 76226 ZIP code are all invited to attend this free networking event. Register for the event [here](#).
7. The Argyle Holiday Market is this Saturday, November 6, 2021. It will be from 9 a.m. to 3 p.m. at Argyle High School for a \$2 entry fee. All proceeds benefit Project Graduation for Argyle High School. There will be more than 100 vendors and shops with specialized items for sale.