



TO: Mayor and Members of the Town Council

FROM: Rich Olson, Town Administrator

REF: Town Administrator's Weekly FYI – September 3, 2021

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1. As a reminder, Town Hall will be closed on Monday, September 6, 2021 in observance of Labor Day. Additionally, the Town Council will have its regularly scheduled meeting on Tuesday, September 7. Mornings with the Mayor is also being rescheduled from Saturday, September 4 to Saturday, September 11 – we hope you plan to attend.
2. It has been several weeks since I provided a detailed overview of the 2021 Road Improvement Project. Work on Harpole is ahead of schedule. All milling work was completed on August 31, 2021. Jagoe began treating the subgrade with cement for Phase I & II on Monday, August 30. Weather permitting, they will be placing the base course of asphalt beginning on Monday of next week. The final lift should be placed shortly thereafter. All work on Harpole should be completed by September 20. Jagoe has removed the asphalt which was on top of the bridge approximately 1,000 feet west of South Gibbons. The decking is in excellent shape. The bridge was inspected last night, and I am waiting for the report. Next week, they will begin cement treating the subgrade on Charyl Lynn with concrete being installed the week of September 13. Milling work will begin on South Gibbons on September 9. With a little luck, South Gibbons could be completed by the end of September.
3. September is Live United Month in Argyle. Starting this Wednesday, September 1, 2021, Town Hall and the police department began collecting items to donate to the United Way of Denton County. United Way is in need of items for Welcome Home Kits such as kitchen items, non-perishable food items, bathroom items and bedroom items. These items will help for individuals and families experiencing homelessness or housing insecurity who gain permanent housing with the help of the United Way's Rapid Re-Housing Team. We will be accepting donations through September 30.
4. On Wednesday September 1, 2021 at 6 p.m., the Planning & Zoning Commission met for their regular scheduled meeting and discussed the following agenda item:
 - Received staff report and had a discussion regarding possible ordinance amendments (TDS-21-007) to consider amendments to Article I, General, Part 3 Definitions and Article III, Zoning of the Town of Argyle Town Development Standards regarding various amendments to zoning districts, land use charts, definitions, and other land use related provisions in the Town Development Standards and gave Town staff direction on next steps in the process.
5. On Tuesday August 31, 2021, Director of Community Development Emilio Sanchez and myself met with the new Town Engineer, Brent Anderson and the urban planning team with Freese and Nichols (FNI) to discuss drafting two Task Orders to the Professional

Services Agreement with FNI to update the Town of Argyle Comprehensive Plan. Included in the Fiscal Year 21-22 budget is a line-item expense for an update to the Town of Argyle Comprehensive Plan and in an effort to accelerate the timeline for the process, once the budget is adopted, staff felt it would be beneficial to engage the FNI team as soon as possible. Staff has placed this item on the September 7 Town Council meeting agenda, so that the FNI team would be able to get direction on what aspects of the plan Town Council would like the team to focus on and draft the Task Orders accordingly. Official action on the Task Order will occur at the October 4 Town Council meeting.

6. Town staff met with representatives of Freese and Nichols (FNI) to discuss multiple Task Orders for the 2022 Road Improvement Project. The task orders will define the scope of services needed for each of the road projects. The Town's top priority is the reconstruction of Stonecrest Road. The US 377 widening project is ready to let in September 2022. Stonecrest Road will be one of the roads our citizens will utilize to avoid delays on US 377. Improvements to Stonecrest Road need to be completed prior to the US 377 letting. Staff has reviewed Task Order No. 1 from FNI and will asking the Town Council to approve it their September 7, meeting. The task order, which will be going to the Town Council, includes the reconstruction of Stonecrest Road from FM 407 to the Flower Mound Town limits which is a distance of 9,170 linear feet. About 25% of that distance is outside of the Town of Argyle and is the responsibility of Denton County. The Town and the County has had discussion about entering into an Interlocal Agreement similar to the partnership we had on Crawford Road. The Town would be the project manager and would bill Denton County for their pro-rate share of the cost. Staff has drafted an Interlocal Agreement which is now being circulated. Staff hopes to have an Interlocal Agreement to the Town Council for their review by September 20.
7. On September 2, 2021, Mayor Livingston, and myself along with representatives of FNI met with Commissioner Dianne Edmondson and Denton County Administrator Jody Gonzales to discuss a potential joint Town and County project on Stonecrest Road. The meeting turned into a scoping meeting with discussions held concerning the overall cross section of roadway. This is a distance of approximately 10,000 linear feet. Approximately 7,500 linear feet is in the Town limits while 2,500 linear feet is in the County. The Town and County agreed to explore a cost allocation for the roadway. The County did request that the Town be the project manager and oversee all aspects of the project, subject to review by the County and their consultant.
8. Now that the Crawford Road project is complete, the Town of Argyle and Commissioner Dianne Edmondson will be having a ribbon cutting at the John Payne roundabout on September 9 at 6:30 p.m. If you wish to attend, parking will be at St. Marks Church.