



TO: Mayor and Members of the Town Council

FROM: Rich Olson, Town Administrator

REF: Town Administrator's Weekly FYI – July 30, 2021

COPY: Email Distribution

1. Work on Crawford Road is almost complete. On Thursday, July 29, 2021 Jagoe started placing the final asphalt lift on the roadway, which is pictured below. They were able to place the asphalt on the north side of the road from the railroad tracks to the roundabout. However, Jagoe had some minor equipment issues on Thursday morning which hindered their progress. Today, July 30, traffic was shifted onto the new asphalt on the north side of the roadway from the railroad tracts to the roundabout. This will allow Jagoe to place the final lift of asphalt on the south side. They plan on completing this section of the roadway on Friday. They will then try to place the final lift on the north side to Carnegie Ridge Road. Due to the excessive heat, Jagoe has decided to not lay asphalt on Saturday, July 31, to give their employees an opportunity to rest. They hope to have the final lift on Crawford Road from the railroad to C. Taylor Road completed by Monday, August 2. The section from C. Taylor Road to I 35W will be done on Tuesday, August 3. This area will need to be flagged and traffic control will be a challenge. You will also notice that the final asphalt lift is a different mixture – it consists of finer grade material and will provide a smoother ride for drivers. The final task that needs to be completed is the traffic striping. Due to a scheduling issue, the striping crew cannot be here until August 12, which was the original completion date. The Town is hoping they have a cancellation which will allow them to be here earlier. There will be a lot of activity over the next week on Crawford Road, so please be cognizant of the construction workers. As the Crawford Road project comes to a close, the Town of Argyle and Commissioner Dianne Edmondson will be having a ribbon cutting at the John Payne roundabout on September 9 at 6:30 p.m.



2. On Monday, July 26, 2021, Town Council held a special budget meeting to discuss the Town's Fiscal Year 2021-2022 budget. Police Chief Emmitt Jackson, Public Works Director Troy Norton, Assistant Town Administrator Erika McComis and myself presented the Council with budget enhancement requests. After discussing with Council, there were three items they recommended to be added to the budget. Those items were: adding a 14th police officer, increasing police officer pay by 12%, and adding education/certification pay for Town employees. Council also recommended that staff put in place a tax freeze for seniors over the age of 65 and for residents who are disabled. These items will be discussed at the Council meeting on August 16, and a budget hearing will be on September 9.
3. On August 25, 2021, reconstruction will begin on Harpole Road and South Gibbons Road. Citizens are invited to a community meeting to hear more information on the 2021 Street Improvement Program on Tuesday, August 3, at 6:30 p.m. in the Town Hall Community Room. There will be Town staff, Teague Nall and Perkins (TNP) engineers and Jagoe engineers present to discuss the project. This event will not be live streamed.
4. Public Works will be rehabilitating and repairing a total of four manholes. This includes plugging leaks with a chemical grout and lining the manholes using Quadex Structure Guard Epoxy lining, a 100% solids high build epoxy coating system. Quadex Structure Guard is specifically engineered to provide long term protection for manholes. The manholes are located between Cook Street and CVS. We will be utilizing the Buy Board Interlocal cooperative purchasing contract in accordance with the adopted Purchasing Policy and Procedures. The repairs were budgeted for in the FY20-21 Wastewater Utility Operating Fund.
5. I am happy to report that the screening wall around the Waterbrook lift station have been completed. What should have been a very simple and straight forward project has taken over a year to complete, from the Town Council discussion to the actual completion of the wall. It was extremely hard for Town staff to identify a qualified contractor. Town staff did engage the neighbors in this area on the design of the wall and color. Once construction began, the contractor had to deal with high ground water which caused modification to the footer design and was responsible for the majority of the delays. Below are pictures of the wall and lift station.



6. The Town has received our sales tax distribution for the month of July. This is for sales that occurred in the month of May. Our July payment was \$140,335.82. This amount is a slight decrease over last year's payment. The Fiscal Year-to-date collections is \$1,535,606.54. The Town collections are up 26.08% compared to last year, while the 12-month moving average is 31.04%, higher than this time last year. The bulk of the money is tied to retail, general services, and professional service sales. This information will be utilized as the Town works on our FY 21/22 budget.