



Argyle Crime Control & Prevention District Notice of Regular Meeting

Thursday, July 28, 2022



Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Argyle Crime Control and Prevention District will meet for a Regular Meeting July 28, 2022 at 6:00 PM at the Argyle Town Hall, 308 Denton Street, Argyle, Texas. The Items listed below are placed on the agenda for discussion and/or action.

A. CALL REGULAR SESSION TO ORDER

1. Determine if a Quorum Present

B. PLEDGE OF ALLEGIANCE

American Flag

Texas Flag: ***"Honor the Texas Flag; I pledge allegiance to thee Texas, one state under God, one and indivisible"***

C. OPEN FORUM

The opportunity for citizens to address the Argyle Crime Control and Prevention District on any non-agenda item (limit 5 minutes per person); however, the Texas Open Meetings Act prohibits the Argyle Crime Control and Prevention District from discussing issues which the public has not been given seventy-two (72) hour notice. Issues raised may be referred to Town Staff for research and possible future action.

D. MINUTES & FINANCIALS

1. Minutes
 - a. Review and Accept the Argyle Crime Control & Prevention District – Budget Hearing Meeting – May 12, 2022 minutes. **Att. A - Minutes**
2. Financials
 - a. Discussion and Consideration of the CCPD financial report. **Att. B - Financials**
 - b. Quarterly STARS report. (if available)

E. BOARD APPOINTMENTS

1. Review and Recommend to Town Council FY22 board appointments
 - a. (1) 2-year term ending September 1, 2024 for Director. Carla Wojtal's term ends September 1, 2022. Ms. Wojtal wishes to reapply for the seat. **Att. C – Wojtal application**
 - b. (1) 2-year term ending September 1, 2024 for Director. William Reaves' term ends September 1, 2022. Mr. Reaves wishes to reapply for the seat. **Att. D – Reaves application**

Board Appointments, cont'd

- c. (1) 2-year term ending September 1, 2024 for Director. Phillip Mullen's term ends September 1, 2022. Mr. Mullen wishes to reapply for the seat. **Att. E – Mullen application**
- d. (1) 1-year term ending September 1, 2023 for Director. Seat vacated by Kirby Hicks. New applicant for seat Andrew Chong. **Att. F – Chong Application**

F. OLD BUSINESS – N/A

G. NEW BUSINESS

- 1. Choose dates for FY23 meetings. There must be a budget workshop date in March/April and a Budget Public Hearing in May.
- 2. Discuss National Night Out event.

H. RECEIVE ITEMS FROM BOARD/STAFF TO BE PLACE ON FUTURE AGENDAS


I. ADJOURN

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Argyle Town Hall, 308 Denton Street, Argyle, Texas, by 3:00 pm on the 25th day of July, 2022.



Emmitt Jackson, Police Chief

 Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Argyle Town Hall 48 hours in advance, at 940-464-7273, and reasonable accommodations will be made for assistance. A quorum of the members of the Argyle Town Council may be in attendance at this meeting. The Town Council will take no action at this time.



**Argyle Crime Control &
Prevention District Notice of a
Budget Hearing &
Regular Meeting**

Thursday, May 12, 2022



Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Argyle Crime Control and Prevention District will meet for a Budget Hearing and a Regular Meeting May 12, 2022 at 6:00 PM at the Argyle Town Hall, 308 Denton Street, Argyle, Texas. The Items listed below are placed on the agenda for discussion and/or action.

A. CALL REGULAR SESSION TO ORDER

1. Determine if a Quorum Present

Meeting was called to order at 6:01pm and a quorum was present. In attendance were Bill Reaves, Carla Wojtal, Justin Davis, Phillip Mullen, Kirby Hicks, Shelby Guthrie, Calvin Bond, Chief Emmitt Jackson, Sergeant Steven Miller, and Nathan Riley.

B. PLEDGE OF ALLEGIANCE

American Flag

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C. OPEN FORUM

The opportunity for citizens to address the Argyle Crime Control and Prevention District on any non-agenda item (limit 5 minutes per person); however, the Texas Open Meetings Act prohibits the Argyle Crime Control and Prevention District from discussing issues which the public has not been given seventy-two (72) hour notice. Issues raised may be referred to Town Staff for research and possible future action.

Open forum opened at 6:04pm. No citizens in attendance, so forum closed at 6:04pm.

D. MINUTES & FINANCIALS

1. Minutes

- a. Review and Accept the Argyle Crime Control & Prevention District – April 7, 2022 minutes **Attachment A**

Motion to accept the minutes made by Phillip Mullen and seconded by Calvin Bond. Motion passed unanimously.

2. Financials

- a. Discussion and Consideration of the CCPD financial report **Attachment B.**
- b. Quarterly STARS report. (if available)

Financial report reviewed by members. No questions or concerns raised.

E. NEW BUSINESS

1. Conduct a public hearing regarding the FY22 Budget Amendment **Attachment C**.
 - a. Open Public Hearing – Allow public comment and input on FY22 budget amendment request.
 - b. Close Public Hearing

Public hearing opened at 6:04pm. No citizens in attendance, so forum closed at 6:04pm.

2. Funding Requests

- a. Additional funding for Police Appreciation Banquet. The guest list for this year's event is larger than the previous year, and food costs have increased. Expenditures for this year's event include \$4,368 to Robson Ranch for the room rental and food, \$1,150 to CDT Productions for casino games and dealers, and \$400 to Charlie Riggs for DJ services. Currently account 3050 (Special Events) has allocation of \$4,000 for the banquet. Requested budget reallocation from account 3225 for \$2,000 for the remainder of the cost of the banquet.

Motion to allocate funds made by Kirby Hicks and seconded by Phillip Mullen. Motion passed unanimously.

- b. Patrol Rifles. This would be a budget amendment and must go to Town Council for ratification. The funds (\$43,739.55) must come from the CCPD fund balance. This expenditure would allow the Argyle Police Department to issue a standardized patrol rifle to each officer, including a weapon light for visibility at night, and an optic for faster target acquisition. A suppressor is also being added to each rifle to protect the hearing of officers and civilians should the rifle be fired inside of a building. A total of twenty (20) rifles are requested to allow for department growth, but only fifteen (15) are being currently outfitted with accessories.

Motion to amend the FY22 budget for the purpose of purchasing patrol rifles made by Bill Reaves and seconded by Calvin Bond. Motion passed unanimously.

3. Conduct a public hearing regarding the FY21 Budget **Attachment D**.
 - a. Open Public Hearing – Allow public comment and input on proposed budget.
 - b. Close Public Hearing

Public hearing opened at 6:13pm. No citizens in attendance, so forum closed at 6:13pm.

4. Discussion and consideration of the FY21 budget.
5. Vote to accept FY23 budget and send to Town Council for adoption into Town's budget package.

Motion to accept the FY23 budget as presented made by Bill Reaves and seconded by Carla Wojtal. Motion passed unanimously.

F. RECEIVE ITEMS FROM BOARD/STAFF TO BE PLACE ON FUTURE AGENDAS

No items requested by board members. July 28th chosen as next meeting date to consider and approve board members.

G. ADJOURN


Meeting adjourned at 6:18pm



Secretary, Chief Jackson



President, Bill Reaves

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

220-CRIME CNTRL & PREV FUND
FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PROJECTED FY END	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
SALES TAX	225,000.00	0.00	169,423.27	203,307.92	75.30	55,576.73
OTHER REVENUES	2,200.00	0.00	717.91	861.49	32.63	1,482.09
TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
CONTRIBUTION/DONATIONS	0.00	0.00	200.00	240.00	0.00	200.00
TOTAL REVENUES	227,200.00	0.00	170,341.18	204,409.41	74.97	56,858.82
<u>EXPENDITURE SUMMARY</u>						
PUBLIC SAFETY ADMIN	200,025.00	44,089.55	91,179.08	109,414.89	45.58	108,845.92
TOTAL EXPENDITURES	200,025.00	44,089.55	91,179.08	109,414.89	45.58	108,845.92
REVENUES OVER/(UNDER) EXPENDITURES	27,175.00	(44,089.55)	79,162.10	94,994.52	291.30	(51,987.10)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

220-CRIME CNTRL & PREV FUND

83.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PROJECTED FY END	% OF BUDGET	BUDGET BALANCE
SALES TAX						
220-4012 Sales Tax CCPD	225,000.00	0.00	169,423.27	203,307.92	75.30	55,576.73
TOTAL SALES TAX	225,000.00	0.00	169,423.27	203,307.92	75.30	55,576.73
OTHER REVENUES						
220-4686 Interest Income	2,200.00	0.00	717.91	861.49	32.63	1,482.09
220-4690 Miscellaneous income	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUES	2,200.00	0.00	717.91	861.49	32.63	1,482.09
TRANSFERS IN						
220-4713 Transfer In	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
CONTRIBUTION/DONATIONS						
220-4810 Contributions	0.00	0.00	200.00	240.00	0.00	(200.00)
TOTAL CONTRIBUTION/DONATIONS	0.00	0.00	200.00	240.00	0.00	(200.00)
TOTAL REVENUES	227,200.00	0.00	170,341.18	204,409.41	74.97	56,858.82

220-CRIME CNTRL & PREV FUND

83.33% OF YEAR COMP.

PUBLIC SAFETY ADMIN

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PROJECTED FY END	% OF BUDGET	BUDGET BALANCE
SUPPLIES						
220-5-210-2310 Minor Equipment	750.00	0.00	0.00	0.00	0.00	750.00
TOTAL SUPPLIES	750.00	0.00	0.00	0.00	0.00	750.00
CONTRACTED SERVICES						
220-5-210-3010 Postage	100.00	0.00	0.00	0.00	0.00	100.00
220-5-210-3015 Printing	500.00	0.00	0.00	0.00	0.00	500.00
220-5-210-3016 Newsletter	0.00	0.00	1,705.00	2,046.00	0.00 (1,705.00)
220-5-210-3050 Special Events	4,000.00	0.00	5,191.35	6,229.62	129.78 (1,191.35)
220-5-210-3100 Training	3,500.00	0.00	500.00	600.00	14.29	3,000.00
220-5-210-3120 Dues	390.00	350.00	350.00	420.00	89.74	40.00
220-5-210-3210 Other Professional Services	1,000.00	0.00	2,964.56	3,557.47	296.46 (1,964.56)
220-5-210-3215 Legal Services	0.00	0.00	0.00	0.00	0.00	0.00
220-5-210-3219 Evidence Processing	0.00	0.00	0.00	0.00	0.00	0.00
220-5-210-3225 Community Service	15,750.00	0.00	1,954.55	2,345.46	12.41	13,795.45
TOTAL CONTRACTED SERVICES	25,240.00	350.00	12,665.46	15,198.55	50.18	12,574.54
CAPITAL OUTLAY						
220-5-210-6210 Equipment Major	68,300.00	43,739.55	54,168.62	65,002.34	79.31	14,131.38
220-5-210-6221 In Car Video Systems	10,000.00	0.00	8,695.00	10,434.00	86.95	1,305.00
220-5-210-6223 Equipment	16,500.00	0.00	15,650.00	18,780.00	94.85	850.00
220-5-210-6310 Buildings	5,750.00	0.00	0.00	0.00	0.00	5,750.00
TOTAL CAPITAL OUTLAY	100,550.00	43,739.55	78,513.62	94,216.34	78.08	22,036.38
TRANSFERS						
220-5-210-7110 Transfers Out	73,485.00	0.00	0.00	0.00	0.00	73,485.00
TOTAL TRANSFERS	73,485.00	0.00	0.00	0.00	0.00	73,485.00
TOTAL PUBLIC SAFETY ADMIN	200,025.00	44,089.55	91,179.08	109,414.89	45.58	108,845.92
TOTAL EXPENDITURES	200,025.00	44,089.55	91,179.08	109,414.89	45.58	108,845.92
REVENUES OVER/(UNDER) EXPENDITURES	27,175.00 (44,089.55)	79,162.10	94,994.52	291.30 (51,987.10)

*** END OF REPORT ***

Erika McComis

From: noreply@civicplus.com
Sent: Saturday, June 25, 2022 12:49 AM
To: Erika McComis
Subject: Online Form Submittal: Board Application Form

External Email: Do not click links or open attachments unless you know the content is safe.

Board Application Form

Board Selection Crime Control & Prevention District

Personal Information

First Name Carla

Last Name Wojtal

Property Address 417 Ben Boyd Road

Mailing Address same as above

City Argyle

State texas

Zip 76226

Contact Number (859) 446-9814

Occupation social worker

Email Address carla.wojtal@gmail.com

Residency Information

Length of Residency in
Argyle 8 years

Are you a registered voter Yes

Do you own property in
Argyle? No

Voter registration number 2001420972

What do you like most about the Town of Argyle?	Low crime and rural feeling
Please identify what you feel are some of the key issues facing the Town of Argyle in the coming 5-10 years.	Increase in crime and traffic. Growing housing market. Loss of small-town feel.
Do you feel, as a citizen of the community, you can provide objective recommendations on various financial issues and future financial forecasting?	Yes
Do you feel you have any conflicts of interest that may arise due to your appointment?	NA
The board/commission requires a commitment to attend meetings as scheduled, along with periodic workshops, research, and crucial Town Council meetings. Would you be able to attend and collaborate with the Town Council and Town Staff on development projects?	YES
Hobbies	working out and spending time with kids, investing in the community I live in.
Organization Membership Information	
Are you currently serving on other Boards, Commissions, or Committees?	Yes
If yes, which ones	Parents for Equal Rights, ACCPD
Have you served on a Board, Commission, or Committee before?	Yes
If yes, which ones	ACCPD, Parents for Equal Rights

Please list organization memberships and positions held	Board Member
Please List Areas of Special Interest	Crime and community policing. I have a background and strong interest in Forensic Psychology and mental health. I am a part-time clinician for Denton County MHMR on the MCOT (Mobile on-call crisis team)
Please Enter Basic Resume Information Below	<i>Field not completed.</i>
Upload Resume (optional)	<u>C.Woital Resume 2022.docx</u>

Background Check
The Town Council approved Resolution 2021-08, adopting a policy and procedure for board and commission members to complete a background check. All appointments to the Town of Argyle's boards and commissions are contingent upon clear results of a thorough background check. Background checks will be conducted on all final candidates, as deemed necessary.

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Emmitt Jackson

From: Erika McComis
Sent: Tuesday, July 5, 2022 11:49 PM
To: Emmitt Jackson
Subject: FW: Online Form Submittal: Board Application Form

Thank you,
Erika McComis, CPM
Interim Town Administrator/Town Secretary

ATTENTION PUBLIC OFFICIALS: A "Reply to All" of this email could lead to violations of the Texas Open Meetings Act. A "Forward" of this email to another public official could also lead to violations of the Texas Open Meetings Act if a quorum is eventually involved. Please reply only to the sender.

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, July 5, 2022 8:21 PM
To: Erika McComis <emccomis@argyletx.com>
Subject: Online Form Submittal: Board Application Form

External Email: Do not click links or open attachments unless you know the content is safe.

Board Application Form

Board Selection Crime Control & Prevention District

Personal Information

First Name	william
Last Name	reaves
Property Address	424 Trigger Trail
Mailing Address	424 Trigger Trail
City	Argyle
State	Texas
Zip	76226
Contact Number	214-450-7345
Occupation	Sales

Email Address	wkreaves@verizon.net
Residency Information	
Length of Residency in Argyle	3 years 1 month
Are you a registered voter	Yes
Do you own property in Argyle?	Yes
Voter registration number	1092438285
What do you like most about the Town of Argyle?	While Argyle is growing, it still feels like a small town
Please identify what you feel are some of the key issues facing the Town of Argyle in the coming 5-10 years.	Maintaining exemplary status in Argyle ISD, infrastructure, quality of housing.
Do you feel, as a citizen of the community, you can provide objective recommendations on various financial issues and future financial forecasting?	Yes
Do you feel you have any conflicts of interest that may arise due to your appointment?	No
The board/commission requires a commitment to attend meetings as scheduled, along with periodic workshops, research, and crucial Town Council meetings. Would you be able to attend and collaborate with the Town Council and Town Staff on development projects?	Yes
Hobbies	Scuba diving, sky diving, horses.
Organization Membership Information	

Are you currently serving on other Boards, Commissions, or Committees?	No
Have you served on a Board, Commission, or Committee before?	Yes
If yes, which ones	Argyle crime control and prevention district
Please list organization memberships and positions held	<i>Field not completed.</i>
Please List Areas of Special Interest	Safety, education
Please Enter Basic Resume Information Below	<i>Field not completed.</i>
Upload Resume (optional)	<i>Field not completed.</i>

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Thank you,
Erika McComis, CPM
Interim Town Administrator/Town **Secretary**

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From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, July 5, 2022 7:43 PM
To: Erika McComis <emccomis@argyletx.com>
Subject: Online Form Submittal: Board Application Form

External Email: Do not click links or open attachments unless you know the content is safe.

Board Application Form

Board Selection Crime Control & Prevention District

Personal Information

First Name Phillip

Last Name Mullen

Property Address 421

Mailing Address Dallas St

City Argyle

State TX

Zip 76226

Contact Number 8172661871

Occupation Director Positive Train Control Operations

Email Address	pmmx02@gmail.com
Residency Information	
Length of Residency in Argyle	5 years
Are you a registered voter	Yes
Do you own property in Argyle?	Yes
Voter registration number	<i>Field not completed.</i>
What do you like most about the Town of Argyle?	The people and the small town feel.
Please identify what you feel are some of the key issues facing the Town of Argyle in the coming 5-10 years.	Managing growth and ensuring that our law enforcement agency has the necessary support and tools to keep Argyle safe.
Do you feel, as a citizen of the community, you can provide objective recommendations on various financial issues and future financial forecasting?	Absolutely. This has been demonstrated during my prior tenure on the board.
Do you feel you have any conflicts of interest that may arise due to your appointment?	None whatsoever.
The board/commission requires a commitment to attend meetings as scheduled, along with periodic workshops, research, and crucial Town Council meetings. Would you be able to attend and collaborate with the Town Council and Town Staff on development projects?	Yes.
Hobbies	Cycling, Running and strength training. Also cars and drones. Basically anything that gets me outdoors.

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?	Yes
If yes, which ones	CCPD
Have you served on a Board, Commission, or Committee before?	Yes
If yes, which ones	CCPD
Please list organization memberships and positions held	CCPD - 1st VP
Please List Areas of Special Interest	Church, Family and physical fitness.
Please Enter Basic Resume Information Below	Almost 30 years working as a professional railroad official in various capacities, mainly within the transportation department. Locomotive engineer and safety professional experience as well.
Upload Resume (optional)	<i>Field not completed.</i>

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Erika McComis

From: noreply@civicplus.com
Sent: Friday, June 24, 2022 3:45 PM
To: Erika McComis
Subject: Online Form Submittal: Board Application Form

External Email: Do not click links or open attachments unless you know the content is safe.

Board Application Form

Board Selection Planning & Zoning Commission, Crime Control & Prevention District, Municipal Development District

Personal Information

First Name Andrew

Last Name Chong

Property Address 995 Stonecrest Rd

Mailing Address *Field not completed.*

City Argyle

State TX

Zip 76226

Contact Number 214-663-8266

Occupation Public Safety Systems Administrator and a Texas licensed realtor.

Email Address achong.tx@gmail.com

Residency Information

Length of Residency in Argyle 10 months

Are you a registered voter Yes

Do you own property in Argyle? Yes

Voter registration number 1175817240

What do you like most about the Town of Argyle?	Country feel
Please identify what you feel are some of the key issues facing the Town of Argyle in the coming 5-10 years.	Traffic
Do you feel, as a citizen of the community, you can provide objective recommendations on various financial issues and future financial forecasting?	I believe I can identify and provide recommendations.
Do you feel you have any conflicts of interest that may arise due to your appointment?	No.
The board/commission requires a commitment to attend meetings as scheduled, along with periodic workshops, research, and crucial Town Council meetings. Would you be able to attend and collaborate with the Town Council and Town Staff on development projects?	Yes
Hobbies	I enjoy all types of sports to fishing with my family.
Organization Membership Information	
Are you currently serving on other Boards, Commissions, or Committees?	No
Have you served on a Board, Commission, or Committee before?	No
Please list organization memberships and positions held	<i>Field not completed.</i>
Please List Areas of Special Interest	I am interested learning about process of planning and zoning and general governing.

Please Enter Basic Resume Information Below *Field not completed.*

Upload Resume (optional) [Andrew Chong.docx](#)

Background Check

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